

PAGG
BOARD MEETING MINUTES

May 7, 2023 @10:00 AM

Meeting Facilitator: Victoria Germond, President

Invitees: Board and Standing Committee Members, Victoria Germond, Trish Jones, Barbara Hopkins, Karen Bowden, Depy Adams, Cindy Jenkins. General Members Gary Rubin

- I. Call to order 10:15AM
- II. Roll call – Secretary Rebecca McDannold
- III. Approved minutes from last board meeting, February 2023 – March was cancelled
- IV. Governing Board Members
 - a) President – Vickie Germond
 - Successful show #58. \$2K in sales, \$660 to Alzheimer’s. Next show #59 “Summer Solstice”, June 12 rehang, 16th reception. Osprey to be contacted.
 - Major issues occurred with services and payments with ATT. Comcast is now our carrier thanks to heavy time investments by Gary Rubin, Cindy Jenkins and Vickie Germond. The unit is in the back room up on a shelf. Members will need to replace the current code on their wifi dependent devices. The information is on the desk.
 - New Leave of Absence procedures were approved and available for use.
 - The quarterly Member meeting will be May 9th at 3:00pm. If you do not plan to attend please inform Karen Bowden.
 - Governing Board approval was confirmed for Accountant/Bookkeeper, Gregory Gresham with NextStep CPA who will prepare taxes and oversee other processes for the Gallery, taking on some of the tasks of the Treasurer. The annual fee is \$900.

-The procedures manual is being updated. If you have desired changes for your committee, please advise Vickie.

b) First V.P. – Karen Bowden

-All members who missed the last member meeting reported back as having read the minutes including changes in procedures and protocols.

Karen requested and was permission to investigate an Arts Alive program with a possible display in the Gallery of Elementary School work.

Marcia DeFalco oversees supply purchases and organization.

Karen noted that offsite locations are inaccurate in their online listing of artwork. The committee is considering delisting work at the Executive Office Suites.

Notify Sherry Ferber if you switch your calendar day. Do not simply erase it. You are also obligated to find a replacement worker for that day.

Calendar work days are being updated by Sherry.

c)Second V.P. – Ed Mosher-Absent

-Oaks complete April (Gary).

Status on Exec. Suites (May) and Osprey pending.

d)Treasurer – Cindy Jenkins

-March sales to be reported. April 2023 sales, April \$14,446 pretax.

-Accountant/Book Keeper overview.

-As a part of the new CPA involvement, automation of payments/checking will be sought. Software improvements for Point Of Sale to streamline data and information generation.

-Gary Rubin reported Comcast status as operational and functioning well.

e) Guild Director – Nancy Bartmess –

-Sign up for Chris Groves workshop. Pricing for non PAGG members is \$650, members is \$350. The workshop will take place July 23-25, with a focus on Realism in oils. There is still room additional artists.

-Luisa Carver's Sketching Plein Air is planned for Monday, May 22 at 10:30 AM. Meet at train depot (late comers look to Marina area for the group. Please let Luisa know if you are attending.

(f) Art Lovers- Depy Adams

- Printmaking presentation by Marcia DeFalco on May 17th at 2:00PM

g) Hospitality – Brenda Price Co-chair Absent, no report

h) Membership – Vickie Maley-Absent no report

i) Nominating –Victoria Germond

-Finalize 2023/2024 board replacements by August. Nominating team, Karen Bowden, Cindy Jenkins, Rebecca McDannold and President Victoria Germond. Members seeking chair or other positions, please contact one of the above.

(j) Omni Liaison – Barbara Hopkins – Omni rejected a request to place the gallery on their round a bout sign at the complex entrance stating the space was for Omni entities only.

(i) Publicity Susan Hitchcock – Absent

(j) Amelia Island Passport QR code lets customers earn points toward gifts. We will have brochures similar to the Artwalk with no cost to the gallery and sponsored by the TDC

-Reception information will now be in Arbus Magazine (an online Jacksonville arts publication) plus the News Leader calendar of events.

(l) Technology – Trish Jones- Please check your web page images and make sure all information is current. The Passport program will bring more hits to our website and more views of your work

The daily worker is STILL forgetting to contact Trish or Karen when an original sells. Please contact Trish or Karen when an original sells so that the item can be marked "sold" on the website."

V. Old Business- none

VI. New Business None

VII. Adjournment 11:50AM

