

**PLANTATION ARTISTS' GUILD & GALLERY BOARD MINUTES**

**Tuesday, November 5, 2019 3:00 p.m.**

- I. **BOARD MEMBERS and STANDING COMMITTEE CHAIRS PRESENT:** Noelle Almond, Sherry Ferber, Emily Gordon, Susan Hitchcock, Barbara Hopkins, Cynthia Jenkins, Vickie Maley, Rebecca McDannold, Ed Mosher, Brenda Price, Gary Rubin
  
- II. **CALL TO ORDER:** President Sherry Ferber called the meeting to order at 3:00 p.m. November 5, 2019.
  
- III. **OFFICER REPORTS:**
  - A. **President:** Sherry Ferber welcomed everyone. She expressed her excitement at the opportunity to work with everyone and looks forward to the fun and support of fellow members with each other.
  
  - B. **Secretary** Vickie Maley: Roll was taken. Brenda moved to accept the October 8, 2019 Board minutes. The motion was seconded by Rebecca and it passed. Ed made the motion to accept the minutes for the October 1 Member Meeting. Gary seconded the motion which passed.
  
  - C. **1st Vice President** Barbara Hopkins: Barbara reviewed the take down and rehang scheduled for 2019 and 2020 as shown in the tables below.

<b>PAG&amp;G EXHIBIT SCHEDULE 2019</b>			
<b>Take down/delivery</b>	<b>Rehang</b>	<b>Opening Reception</b>	<b>Show Number/Title</b>
<b>(4:00 – 5:00 pm)</b>	<b>(9:00 – 11:30 am)</b>	<b>(5:30 – 7:30 pm)</b>	
<b>Saturday, November 16</b>	<b>Sunday, November 17</b>	<b>Friday, November 22</b>	<b># 44 Beautiful Amelia</b>

<b>PAG&amp;G EXHIBIT SCHEDULE 2020</b>			
<b>Take down/delivery</b>	<b>Rehang</b>	<b>Opening Reception</b>	<b>Show Number/Title</b>
<b>(1:00 – 3:00 pm)</b>	<b>(8:00 – 11:00 am)</b>	<b>(5:30 -7:30 pm)</b>	
<b>Tuesday, January 14</b>	<b>Wednesday, January 15</b>	<b>Friday, January 17</b>	<b># 45 TBA</b>
<b>Tuesday, April 14</b>	<b>Wednesday, April 15</b>	<b>Friday, April 17</b>	<b># 46 TBA</b>
<b>Tuesday, July 14</b>	<b>Wednesday, July 15</b>	<b>Friday, July 17</b>	<b># 47 TBA</b>
<b>Tuesday, October 13</b>	<b>Wednesday, October 14</b>	<b>Friday, October 16</b>	<b># 48 TBA</b>

- Take down and delivery occurs in 2020 on the quarterly member meeting dates which are held the second week of October, January, April, and July. Members will take down all artwork (including work to be recycled) and deliver new artwork from 1:00-3:00 pm prior to the start of the quarterly meeting at 3:00 pm. The meeting will begin promptly at 3:00 pm.
- Rehang occurs on the following Wednesday from 8:00 am – 11:00 am.
- Receptions are on Friday from 5:30-7:30 pm.

Barbara notified the board that the gallery events are being posted on the online calendar. She reminded everyone to continue to notify Ed of supplies needed by placing a memo on the supply cabinet in the office.

Gallery events will be written on the hard copy workers' calendar at the gallery, also.

Sherry Ferber appointed Vickie Maley as secretary. Barbara and Rebecca explained that because

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there were no nominations for secretary and none were made from the floor at the member meeting in October, the president should appoint someone to the position. Susan Hitchcock moved that the Board accept the appointment of Vickie Maley for secretary. The motion was seconded by Emily Gordon and passed.

Please email Barbara at [babaraspillerhopkins@gmail.com](mailto:babaraspillerhopkins@gmail.com) if you want a name badge. Please state your name exactly as you want it to be on your badge. (i.e.: Cynthia, rather than Cindy.)

Keys to the gallery may be purchased for \$3.50 by notifying Ed Mosher.

- D. **2nd Vice President Ed Mosher:** Ed announced that the **Amelia Island Executive Suites** take down will be anytime November 18-19. Rehang will be November 20 at 9:00 am. Approximately 60 paintings will be needed.

**The Osprey Village** take down and rehang will be December 10 at 2:00 pm. Twelve - fifteen paintings are needed at that site. Sizes should range from 24 x 36 inches and smaller.

- E. **Treasurer's Report:** Cynthia Jenkins and Gary Rubin reported
- Sales for October 2019 = \$2,193 net tax (\$2,346 gross sales)
  - Sales for fiscal year ending Oct. 2019 declined by 56% from Oct. 2018 from \$4,996 to \$2,193
  - Lowest sales months were August and October 2019
  - 4<sup>th</sup> Quarter 2019 was the lowest average sales quarter
  - Total income (commissions, donations, etc.) for fiscal 2019 ending Oct. 2019 = \$65,161
  - Total expenses ending Oct. 2019 = \$69,726, for a net of (\$4,565) for fiscal year end Q1 (\$2,679) Q2 (\$4,485) Q3 (\$4,045) Q4 (\$2,325) TOTAL (\$4,565)
  - "Funds end of month" Oct 2019 = \$9,155 vs Oct 2018 of \$13,218

The full report with graphics is available under separate cover.

Commission checks are available.

- F. **Guild Director:** Emily Gordon reported for Ginger Bender  
The **Corner Shows** have been selected and artists will be notified soon.

- 1) February 1: Deni Karpovich
- 2) March 1: Emily Gordon
- 3) May 1: Cynthia Jenkins
- 4) June 1: Noelle Almond
- 5) August 1: Open to be used for Member Only Show or Children's Art Show or etc.
- 6) September 1: Karen Bowden
- 7) November 1: Trish Jones
- 8) December 1: Depy Adams

The committee is working on the Guest Artist presentations. In January, Jennifer St. Claire will display oil paintings and photography. She will also perform on the keyboard. Other artists are being scheduled and finalized. Details will be forthcoming as those plans are complete.

### Upcoming important dates

#### November

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- November 17: Robert Buckley Show
- November 22: "Beautiful Amelia" Show #44 Reception 5:30 – 7:30 pm
- November 23: Reception at the Isle of Amelia Executive Suites 3:00 – 5:00 pm

### December

- December 3: Board Meeting 3 pm
- December 5: Christmas Potluck 5:30 pm for members (Exhibiting and Art Lovers) and spouses
- December 10: Robert Buckley demonstration 2:00 pm

#### IV. STANDING COMMITTEE REPORTS

- A. **Membership:** Noelle Almond reported there are currently about 34 members. There are also 22 Art Lovers. She is working on activities for the Art Lovers to sponsor and activities in which they can participate.
- B. **Hospitality: Brenda Price reminded everyone of the two November receptions listed above.**  
The November 22 reception from 5:30 -7:30 pm at the gallery will benefit the Hope House. There will be wine purchased for \$5 per ticket and a raffle for a sumptuous Noelle Almond Cake will be held with tickets priced at 1 for \$5 and 3 for \$10. In addition, several artists have donated a painting for a silent auction.  
The November 23 reception, "Cat Tails and Desserts," from 3 – 5:00 pm at the Isle of Amelia Executive Suites will benefit Cat's Angels. Noelle Almond's desserts will be for sale for patrons.
- C. **Publicity, Marketing and Public Relations:** Susan Hitchcock is working with area outlets for publicity. She will work with her committee to include social media outlets.
- D. **Nominating Committee:** No report
- E. **Liaison Al Watson:** No report.
- F. **Historian Ann Stanhope:** No report, although Ann still needs assistance in reporting about and taking photographs of gallery events for the months she is not available.

#### V. Old Business: None

- VI. **New Business:** Barbara reported that she is talking with Omni representative Mary O'Donnell about the possibility to use the vacant shop next door periodically for gallery activities such as workshops. More information will be forthcoming as that possibility is finalized.

Gary Rubin informed board members that the AIPCA is requesting suggestions for an artist to render an artwork of the new clubhouse and landscaping. Gary will contact suggested artists.

#### VII. Adjourn: The meeting was adjourned at 5:05 pm.

Respectfully Submitted,  
Vickie Maley, Secretary